

Cheviot Youth Community Connections
Project Workplan

WORKPLAN

Activity	Process	Milestones & Targets	Outcome	Timescale	Responsibility
<p>Establish a youth led drop-in project for children and young people aged 8 – 18 years.</p>	<p>Recruit staff team</p> <p>Secure premises</p> <p>Build on previous consultation process to develop new youth centre and service</p>	<p>Three team members recruited, inducted and project ready.</p> <p>Project premises secured and opened as a youth drop-in</p> <p>Youth Committee established to design, deliver and develop youth led programme</p> <p>Over 50 Young people access a three times a week youth project drop-in service.</p>	<p>Young people have a space of their own in which youth led activities take place.</p> <p>Young people have access to information, advice and a signposting service.</p> <p>Young people are better able to lead and develop their own programme.</p> <p>Young people are more confident and better engaged in their community.</p>	<p>By November 2016</p> <p>December 2016 – August 2019</p> <p>November 2016 onwards</p> <p>November 2016 onwards</p>	<p>Community Connections staff team, management and volunteers</p>

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<p>Develop a young person community connections group</p>	<p>Research community connections groups need for volunteer input.</p> <p>Research in consultation with Community Council and SBC Councillors community development project areas.</p> <p>Draw up a local volunteer directory with volunteer roles suitable for and attractive to children and young people.</p> <p>Recruit Community Connections group/s.</p>	<p>Four/five community groups formally engage with the Community Connections Project.</p> <p>Two/three Community Connections programmes of work identified on an annual basis.</p> <p>15 - 20 volunteer roles annually available to children and young people aged 8 – 25 years</p> <p>To recruit up to five separate Community Connections groups each with their own programme.</p>	<p>Local members of community groups are better able to communicate and engage with the lives of children and young people.</p> <p>Local people are more aware of the contribution that children and young people make to the life of their community.</p> <p>Community becomes more inclusive and is a stronger more resilient community as a result.</p> <p>Children and young people feel more connected to their town and community.</p> <p>Children and young people are more confident and have levels of self-esteem.</p>	<p>September 2016 – December 2016</p> <p>September 2016 – December 2016</p> <p>By December 2016 and ongoing</p> <p>By December 2016 and ongoing</p>	<p>Community Connections staff team</p>
<p>Support Youth community volunteering</p>	<p>Research training courses, workshops and activities to support and assist young people in the carrying out of their volunteer role.</p>	<p>An annual training and education programme made available to all new volunteers</p> <p>Welcome pack</p>	<p>Children and young people are better equipped to carry out their volunteer roles effectively and efficiently.</p> <p>Children and young people understand the significance</p>	<p>By December 2016 and ongoing</p>	<p>Community Connections staff team; Cheviot Youth Manager ,Volunteer Centre Galashiels</p>

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	<p>Introduce a personal volunteer induction and support and supervision framework for each volunteer.</p> <p>Liaise with Volunteer Centre Galashiels as a key partner in support of the volunteer.</p>	<p>developed.</p> <p>Regular meeting structure with partners put in place.</p>	<p>and importance of their volunteering commitment to the life of the community.</p> <p>That in partnership with Volunteer Centre Galashiels Cheviot Youth will assist in placing youth volunteering at the heart of the community.</p>	<p>By November 2016</p> <p>By October 2016</p>	
<p>Facilitate and support young people's training needs</p>	<p>To research opportunities for training outwith the needs of the Community Connections groups and roles.</p> <p>To work with statutory agencies and employers to bring training and workshops to Jedburgh.</p>	<p>To use Cheviot Youth Premises in Jedburgh as a centre for information on the world of work, apprenticeships and training opportunities.</p> <p>Through established local planning forums ensure that young people's training needs are continuously addressed as an agenda item.</p>	<p>More young people have access to the Cheviot Youth Employability Club.</p> <p>To work with careers advisors both statutory and commercial to ensure that young people have the best possible understanding of the opportunities that they have for work, apprenticeship, further and higher education.</p>	<p>By December 2016 and ongoing</p> <p>From January 2017 and ongoing.</p>	<p>Cheviot Youth; Youth Borders and Scottish Borders Council</p>
<p>Link extra curriculum award system to all volunteering</p>	<p>To research all extra curriculum award schemes available to young people.</p>	<p>To look to support 30 young people through a Dynamic Youth Award (DYA) over three years.</p>	<p>Children and young people gain recognition for their community volunteering efforts.</p>	<p>Research and awards information to be available by Jan. 2017</p>	<p>Community Connections staff team, Cheviot Youth Manager</p>

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<p>activities</p>	<p>For staff team to access training for award scheme to ensure effective delivery.</p> <p>Promote award schemes to children and young people.</p>	<p>To look to support 30 young people to gain a Saltire Award over three years.</p> <p>To ensure that all four team members are trained in the delivery of Dynamic Youth Awards and Youth Achievement Awards.</p> <p>To be a local town hub for all information connected to awards and certificated courses.</p>	<p>Young people add to their SQA points total.</p> <p>Young people gain valuable life and social skills.</p> <p>Young people feel more confident and better connected to their community.</p>	<p>All staff awards training to be complete by August 2017.</p> <p>To look to achieving 10 DYA and 10 Saltire Awards each year for the first three years of the project.</p>	<p>Scottish Borders Council Youth Voice team.</p>
<p>Establish adult Community Connection Ambassador role</p>	<p>To use local media and community contacts to advertise the remit of Community Connections Project and the role of Ambassador.</p> <p>To recruit a group of adults to become Community Connections Ambassadors.</p>	<p>To have press content in the Jed Eye, Southern Reporter, Radio Borders and VOMO TV (youth TV).</p> <p>Within the first year to have recruited 12 Ambassadors.</p> <p>To have all adult</p>	<p>Old and young share skills and experiences.</p> <p>Community Projects benefit from the generational mix.</p> <p>Communities become stronger and more resilient.</p> <p>Better relationships between old and young are established.</p>	<p>First 12 Ambassadors recruited by August 2017.</p> <p>Additional Ambassadors recruited on a project needs basis Sept. 17 to August 19</p>	<p>Cheviot Youth Manager, Community Connections team</p>

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	To put all adult volunteers through the PVG process. To help where needed and appropriate with training needs.	volunteers PVG checked.			
Utilise retail space in towns High Street for the benefit of the community connections project	<p>Research retail property market in and around Jedburgh.</p> <p>Visit premises for potential to use as drop-ins.</p> <p>Negotiate with owners rates favourable to Cheviot Youth.</p>	<p>Sign the lease on the first Jedburgh Youth Project drop-in base.</p> <p>Open drop-in base three evenings a week.</p>	<p>Children and young people have a place to meet, socialise and just be.</p> <p>Children and young people have a town centre hub which will be a base for the Community Connection Project, young person centred information point and volunteering.</p>	Sept-Dec 2016	Cheviot Youth Board of Trustees, Cheviot Youth Manager. Community Connections staff team.